

**CITY OF WESTLAKE VILLAGE  
MECHANICAL CODE FEE SCHEDULE**

Effective July 1, 2024, Mechanical Permit Fees in the City will be as follows:

**Permit Fees**

For the issuance of each permit . . . . . \$ 77.65

For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel burning furnace, heater, boiler and vented decorative appliance including vents attached thereto:

Up to and including 100,000 BTU. . . . . \$ 76.36  
 More than 100,000 BTU and up to and including 500,000 BTU. . . . . \$ 147.10  
 More than 500,000 BTU. . . . . \$ 368.41

For each air inlet and air outlet served by any air-conditioning system . . . . . \$ 11.86

Or when the number of air inlets and outlets are unknown, for each 1,000 square feet or fraction thereof of conditioned area. . . . . \$ 104.61

NOTE: An air-conditioned system includes heating and/or cooling.

For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit. . . . . \$ 36.24

For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:

Up to and including 2,000 CFM  
 Each unit up to 10. . . . . \$ 36.24  
 Each unit over 10. . . . . \$ 11.22  
 More than 2,000 CFM and up to and including  
 10,000 CFM, each. . . . . \$ 109.57  
 More than 10,000 CFM, each. . . . . \$ 184.20

NOTE: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this Code.

For each evaporative cooler other than portable type. . . . .	\$ 61.69
For ventilation fans which serve a single register:	
Each fan up to 10 . . . . .	\$ 45.08
Each fan over 10. . . . .	\$ 15.75
For each ventilation system which is not a portion of any air-conditioning system for which a permit is required elsewhere in this Code. . . . .	\$ 95.34
For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto. . . . .	\$ 184.20
For the installation of each fire damper. . . . .	\$ 29.77
For the alteration of an existing duct system for which a permit is not required elsewhere in this Code. . . . .	\$ 76.36
Investigation fee for work done without a required permit shall be equal to the permit fee, but not less than. . . . .	\$ 947.34
Exception: One or two family dwellings, when work is performed by owner-builder. . . . .	\$ 473.67
Noncompliance fee:	
R-3 occupancies. . . . .	\$ 284.50
Other occupancies. . . . .	\$ 569.44
For investigation of alternate materials and methods of construction	
For the initial filing fee. . . . .	\$ 616.03
For each hour or fraction thereof, in excess of two . . . . .	\$ 308.01

- NOTE: 1) For a refrigeration system rating; one horsepower, one ton or 12,000 BTU per hour shall mean the same quantity.
- 2) For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.

**Plan Check Fee**

The Mechanical Code requires plan check fees to be paid at the time of submitting plans and specifications.

The plan check fee shall be 50% of the required mechanical permit fee.

EXCEPTION: Identical appliances of 100,000 BTU or less, installed in a single building:

Up to and including 10. . . . . 50% of permit fee  
For each appliance over 10. . . . . an additional 5% of its permit fee

If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:

- (i) A commercial type I or II hood. . . . . \$ 473.67
- (ii) Garage ventilation systems. . . . . \$ 473.67
- (iii) Stairs pressurization systems. . . . . \$ 473.67
- (iv) Product conveying systems. . . . . \$ 473.67

The minimum plan checking fee (including all surcharges) shall be. . . . . \$ 308.01

2. Installations of the following individual systems:

- (i) A commercial type I or II hood. . . . . \$ 711.15
- (ii) Garage ventilation systems. . . . . \$ 711.15
- (iii) Stairs pressurization systems. . . . . \$ 711.15
- (iv) Product conveying systems. . . . . \$ 711.15

3. Tenant improvement installations requiring review to verify compliance with the State's Energy Regulations, when a building permit is not required for that work, the fee shall be \$ 76.36 /1,000 sq. ft. of conditioned space, with a minimum fee of \$ 154.44

4. For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions, per hour. . . . . \$ 308.01